

SCOPE OF WORK

BID REFERENCE	02/ITT/DIRCL/2020
NAME OF SERVICE	Tender for the Provision of Technical assistances for CACO GAZELA Drilling Project
CONTEXT	
Sonangol Pesquisa & Produção SA as operator of block 3/05 on Angolan offshore intends to Reinforce of the specialized technical staff of the Contracting Department to carry out the tenders of the Caco Gazela project.	
SCOPE OF WORK	
The CONTRACTOR will be responsible for the temporary provision of specialist technicians to carry out the bids of the Caco Gazela project.	
CONTRACT DURATION	WORK SITE
1 Year & 4 months	The COMPANY facilities in Luanda
DETAILED SCOPE OF WORK	
<ul style="list-style-type: none"> • To assist the technical team in defining and structuring the technical scope of work; • To prepare Tender Package; • Send the ITT package to bidders; • Proceed to the opening of proposals; • To assist the evaluation of technical proposals and technical clarifications; • To evaluate the commercial proposals; • To produce the tender evaluation report; • Submit the report for approval; • To negotiate contract with winning bidder; • To finalize the contract; • To submit contract for approval; • To submit the Contract to the parties for signature. 	
PROGRAM	
<ol style="list-style-type: none"> 1. Preparation: To assist the definition of the technical scope of work and prepare the Tender Package; 2. Tendering: To tender in accordance to applicable laws and COMPANY regulations; 3. Processing tenders: To evaluate proposals and prepare the tender evaluation report; 4. Contract negotiation: To finalize and get the contract signed. 	
OTHER REQUIREMENTS	
<ul style="list-style-type: none"> • Higher Education Degree • Technical experience: 5 years of tendering experience and relevant knowledge about oil and gas upstream value chain services; • Languages: Essential english and portuguese desirable. • Computer skills: Proficiency on MS Office tools 	